

Wednesday 5 January to
Friday 18 February 2011

Public consultation

**Proposal to create additional
primary provision in the
Meanwood area from
September 2012 to be run
by Carr Manor High School**

Introduction

We have to make sure there are enough places in the city's schools for every child who wants one.

We have already experienced a large rise in the number of children wanting to attend our primary schools in 2010 and 2011. We expect this to continue and are now planning the extra places we believe will be needed from September 2012.

As part of the planning process, we have identified some land which we believe is in the right area and could be used to provide extra places. We need to ask you about a proposal to use that land, before Leeds City Council makes a final decision.

We have tried to give you all the information you need to understand and be able to comment on the proposal. Here are some explanations of key phrases and terms which you will see used in this booklet.

Net capacity or useable space

This means the space which is in a school available for classrooms as well as essential non-teaching activities, such as hall, storage and staff rooms. It is expressed in terms of number of pupils this space is suitable for.

Admissions limit

The maximum number of children a school plans to accept into each year group.

Form of entry (FE)

School sizes are planned on a basis of 30 children per class (or form); a school with an admission limit of 30 is a one form of entry (1FE) school, 45 pupils is one and a half forms of entry (1.5FE), 60 pupils is two forms of entry (2FE) and so on.

Number on roll

Number of children registered at a school.

Statutory notice period or statutory notice

A period of time required by law to inform the public that the local authority is proposing to do or change something. The statutory notice is published with the proposal details, and invites comments. It follows a period of consultation like this one, allowing the local authority to adapt the proposals based on the views raised in the initial consultation.

Competition

A process by which a new school is established by the local authority. First a consultation is held over what provision is needed, including the type, size and location. Next a statutory notice is published inviting anyone interested in running the school to bid. A second statutory notice is then published which summarises the bids and invites comments. A final decision is then made by the local authority. If the local authority wish to submit a bid then the Schools Adjudicator becomes the decision maker.

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1. What are we asking you about?

This consultation is to ask for your comments on a proposal to create extra primary provision in the Meanwood area from September 2012, by using land next to Carr Manor High School, and for Carr Manor High School to run the provision on that site.

Carr Manor High School, currently a school for pupils aged 11 to 18, would become one school with an age range of 4 to 18. Some additional land and buildings would be needed for the primary provision, and it is expected that part of the land immediately south of the school would be used. As one school there would be one headteacher and one governing body. Children admitted into the school in reception would automatically stay on roll at the school until sixth form, unless they chose to apply for an alternative place in year 7.

Any new accommodation would be in modern, high-quality modular units. This has all the facilities children need and is built to last for decades. The modular units are built off-site meaning they can be put up quickly on school grounds. This consultation does not replace the normal planning process, which would still be followed before any extra accommodation was placed on site.

2. Why are we asking you?

Leeds City Council has a legal duty to provide school places for every child in the city who wants one, taking into account where those children live and may want to attend school.

We have been planning and delivering extra places due to a rise in the number of children aged five and under in the city, and now we are consulting on proposals to create extra places for the school year starting September 2012.

Your views are very important to us and therefore we need you to read this booklet or attend the public meetings and give us any comments you have on the proposals mentioned in **section 3 – What are the proposals?**

Details of how to comment are in **section 6 – How to comment on the proposals.**

3. What is the proposal?

The proposal is:

- To change the age range of Carr Manor High School from 11 to 18 to 4 to 18, and establish the primary provision on land adjacent to the school with effect from September 2012.
- In 2012 the reception admissions limit would be 30, and the year 7 admissions limit would continue to be 180.
- To increase the overall net capacity of the school to accommodate the 4 to 11 year olds
- In 2019 the year 7 admission limit would be reduced to 150, keeping the overall number of 11 to 18 year olds in the school the same, but allowing for those already admitted in the primary phase

The school would at first admit just a reception year group into the primary phase, and the secondary phase would continue to admit its current admission limit of 180 pupils into year 7. Over seven years the primary phase would grow, until in 2019 the first cohort moved up into year 7. These children would automatically stay on roll into year 7, but would still have the option to apply for a place somewhere else if they wished. As 30 year 7 places could be taken by these children, the school would offer only 150 additional year seven places from 2019, maintaining a total of 180 pupils per year group. If some pupils go elsewhere for their year 7 place, the authority would admit above the admissions limit to fill the 180 places.

The exact location of the extra buildings would need to be confirmed. It is expected they would use part of the land next to Carr Manor High school, immediately south of the current site, and the other side to Carr Manor Primary School and the Children's Centre.

4. How has the proposal been developed and what other options were considered?

When finding the right schools, we had to address:

- our legal duties, which include making sure there are enough places, families are offered choice and diversity, and to consider the expansion of popular and successful schools;
- where the extra places are needed;
- the need to develop proposals in a timely manner so that families expressing a preference for a place in a Reception class in 2012 have all the information they need next summer/ autumn;
- the practical reasons why many existing schools can't be expanded;
- availability of other council owned land and assets which could contribute to the need for places; and
- how changes might affect the other schools in the area.

First, we had to identify how many extra places would be needed and where. This is done through our 'pupil projections', which predict where places will be needed based on birth rates and past patterns of where children were born compared with where they attend school. More information on this can be found in **Section 8 – Supporting information: demographics, data tables and map**. We also looked at information from the latest admissions round, which told us how many children applied and which schools families wanted them to go to.

In Meanwood and Chapel Allerton, and much of the inner north east area of the city there is a need for more school places. We identified this piece of land as being suitable for use to meet some of that need. This proposal could offer sustainable, attractive provision at a popular and successful school, which would build on the strengths of the existing high school without undermining any of the other primary schools in the area.

A through school could offer some of the following potential benefits:

- improved transition arrangements and the ability to personalise learning further by having greater flexibility to support gifted and talented pupils as well as those needing additional support;
- continued wrap around care for vulnerable families, who would have continuity of staff when moving through the year groups;
- improved access to specialist facilities and resources, especially for younger children;
- removes the need for parents to apply for a place in year 7 as the children are already on roll, however keeps the option to apply somewhere else if they choose;
- ability to manage a bigger overall budget and staff, bringing flexibility and potentially enhancing stability in overall staffing levels;
- greater range of staff to provide wider expertise and broader professional development;
- physical flexibility over use of accommodation to reflect the different size of cohorts.

Initial exploratory discussions were held with the headteacher and governing body, and in December 2010, the executive board approved this consultation on the proposal.

Other options considered for this site

Local Authorities cannot simply open new community schools. Since 2006 they must run a competition establish a new school. The statutory process for a competition would take too long to provide the places by 2012.

The site could be used to relocate other provision, and release other sites. This would still mean running a competition on the vacated sites, which would mean the places would not be ready when they were needed. It would also involve disrupting pupils, parents and staff at the provision which was relocated.

Expanding Carr Manor Primary School was also considered. The school is popular and successful, and is rated outstanding by Ofsted. It would not be possible to expand the school within its current site. Managing the extra provision at the additional site, with the High School in between, would present some challenges.

Formally including another existing primary school in the proposal for a 4 to 18 school was also considered. This might help bring existing expertise into the 4 to 11 provision. Other partnerships could provide support with less disruption, and Carr Manor Primary have indicated willingness to consider such an approach. This would fall outside the statutory process and would be for the governing bodies to consider.

5. Will there need to be any more proposals to expand provision?

Other consultations are being held at the same time as this one to make sure we meet the total need for places in the city. Each proposal is independent, and all of them are needed to meet the overall need. Information on all the proposals can be found at:

www.educationleeds.co.uk/schoolorganisation

We are planning for a continued rise in the population, and a growing demand for places in Leeds schools. We are working with all schools in the city to plan together how to meet the ongoing needs of every child in every community in the medium and long term. We are looking at what other land and council assets could be used. You will have your opportunity to comment on any further proposals as they are brought forward.

6. How to comment on the proposals

This consultation runs from Wednesday 5 January 2011 to Friday 18 February 2011. If you want the council's Executive Board to consider your views, we must receive your comments no later than 4pm on Friday 18 February 2011.

We are holding meetings to gather the views of schools, families and carers, young people, governors, and the general public, where you will have the opportunity to debate the proposal and ask questions. **There will be a public meeting on**

**Wednesday 26 January 2011, 6pm
at Carr Manor High School, Carr Manor Road, LS17 5DJ**

**Tuesday 25 January, 9am and Thursday 27 January, 2pm
at Moor Allerton Hall Primary School, Lidgett Lane, LS17 6QP**

The information is also available on the Education Leeds website:

www.educationleeds.co.uk/schoolorganisation, and in public libraries and has been widely distributed to interested parties including local councillors, MPs, the Catholic and Church of England dioceses, and unions.

Responses need to be made in writing (see below) or verbally at the public meetings detailed above. We minute all public meetings and place the minutes on our website. It is important that if you can, you give reasons for agreeing or disagreeing with the proposals, so that as much information as possible is available to the Executive Board when making their decision.

Written responses can be made:

- using the form in this booklet, which includes details of where to send it;
- by letter, to School Organisation Team, 10th Floor West, Merrion House, 110 Merrion Centre, Leeds, LS2 8DT; or
- by email to: **educ.school.organisation@educationleeds.co.uk**.

Responses can be anonymous, but if you want an acknowledgement please include your name and address.

Please remember that this consultation is to gain your views on proposals to create extra capacity by using the land next to Carr Manor High School and making changes to Carr Manor High School. We cannot consider your views on any other subject as part of this consultation.

7. What happens to your comments, and what are the next steps in the process?

All your views will be summarised and presented to Leeds City council's Executive Board, which will decide whether to proceed with the proposals or to change them in any way. Your comments are treated with equal weight, whether you put them in writing or say them at the public meetings.

It is expected that they will make this decision at their meeting on 30 March 2011.

If they decide to proceed, a statutory notice confirming the details of the final proposals will be published in the Yorkshire Evening Post and on the Education Leeds website at: www.educationleeds.co.uk/schoolorganisation in summer 2011.

The notice will give details of how to make representations or comments on the final proposals. Even if your comments are the same as you have contributed to this consultation, you will need to make them again if you want the Executive Board to consider them when making their final decision. The board must make their final decision within two months of the end of this statutory notice period.

If objections are received, the School Organisation Advisory Board (SOAB) will sit ahead of the Executive Board meeting to make its recommendation on the proposals. The SOAB is made up of representatives from the area's education community, and has been established by the Executive Board to consider responses and make recommendations on the final decision regarding any proposals to change the size or organisation of schools.

The Executive Board is likely to make a final decision in summer 2011.

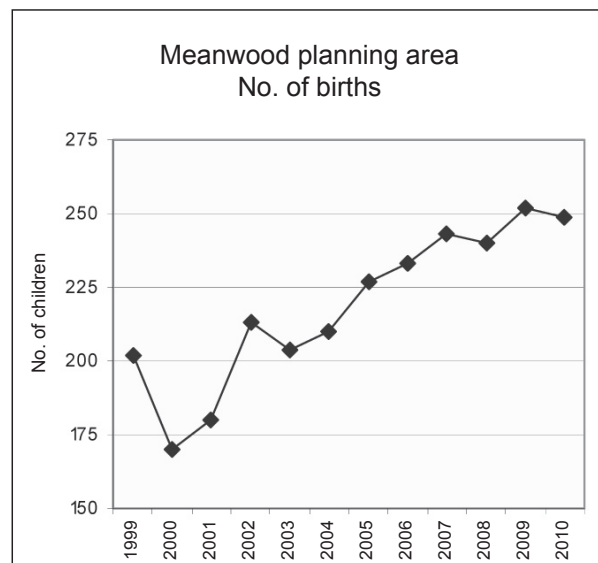
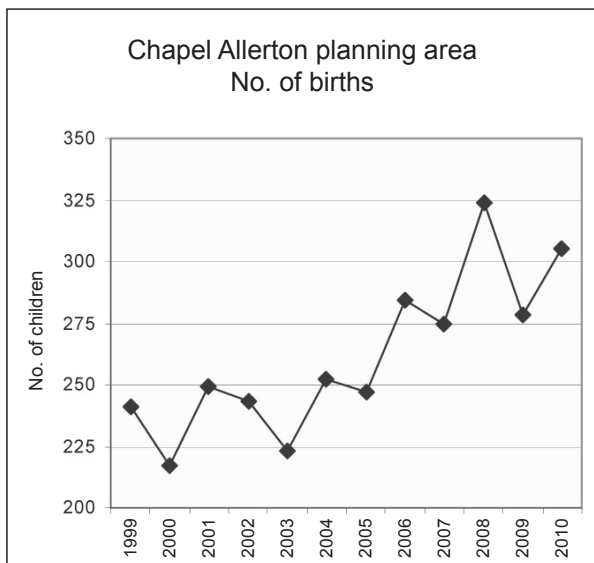
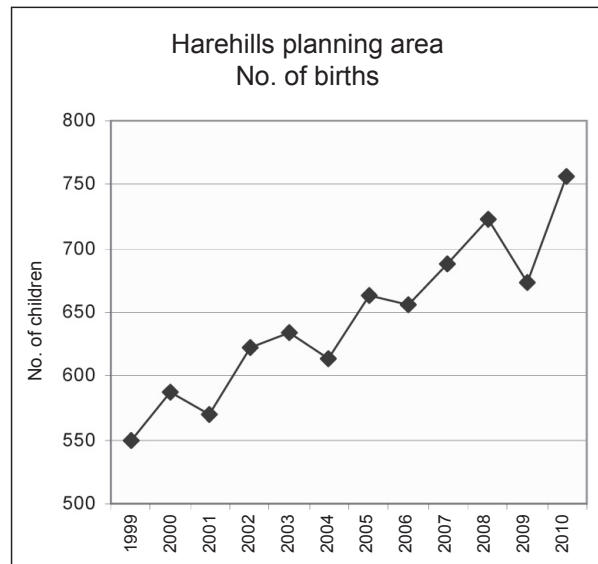
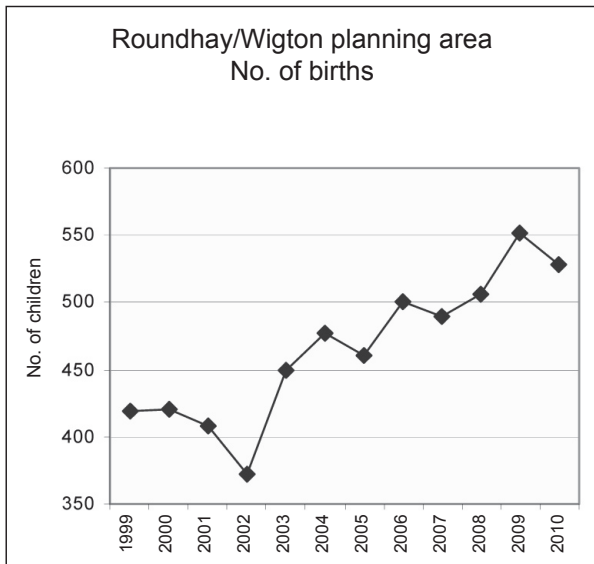
A planning application would be required for the buildings. This is a totally independent process from this consultation. This would require some input from the school over the design of the new buildings, and these discussions could start before a final decision is made to ensure that the buildings can be provided in time for September 2012. Holding those discussions and doing preliminary planning work does not in any way affect the independence of these two processes, but does allow for timely delivery of the project. Separate consultations would be required by the planning process.

8. Supporting information: demographics, data tables and map

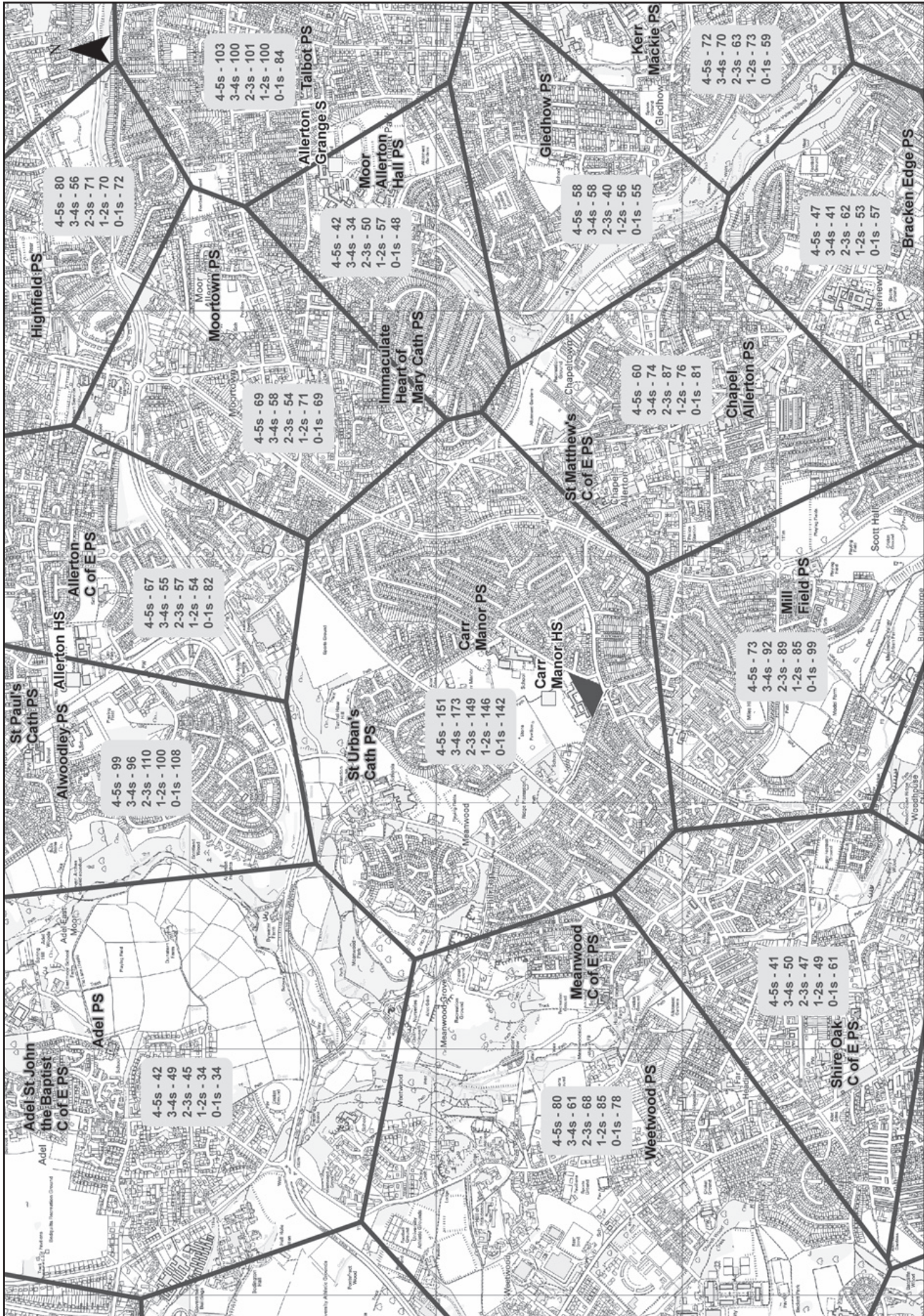
The inner east and inner north east areas face some of the greatest demographic pressure in the city. **The table overleaf shows the projections for future demand for Reception places, against the places that already exist.** This is based on birth data and past patterns of where children attended school. **The charts show birth data for those areas.**

Lots of things can affect where people go to school. Many parents choose to travel out of their immediate area to go to their preferred schools. The area has a high degree of population mobility, which results in numbers in school changing over time. Projections are important, but they are just one piece of the information we use to plan places. **The map on page 9 shows where pre school children live in relation to their nearest schools.**

Planning Area	Schools	Recep Places	Projections	
		2012	2012	2014
Meanwood	Carr Manor, Meanwood CE, Mill Field, St Urban's Catholic	180	174	187
Chapel Allerton	Bracken Edge, Chapel Allerton, Hillcrest, Holy Rosary and St Anne's Catholic, St Matthew's CE	255	314	307
Harehills	Bankside, Harehills, Hovingham, Oakwood, St Augustine's Catholic, St Nicholas' Catholic, Woodlands, Wykebeck	505	602	646
Roundhay/Wigton	Gledhow, Talbot, Immaculate Heart of St Mary's Catholic, Kerr Mackie, Moor Allerton Hall, Moortown, Roundhay St John's CE, Highfield, Wigton Moor	480	547	573
TOTAL	31 schools	1420	1637	1713



Pre school children and their nearest school



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Proposal to create additional primary provision in the Meanwood area from September 2012 to be run by Carr Manor High School

Public consultation response form

Please read the consultation booklet on the proposal and tell us what your views are. The questions on this form are provided to help you do so, but you do not have to respond to all of them. If you prefer not to use this form, you can also put your views in a letter. Letters and forms should be sent to the address at the bottom of this form, or by email to: educ.school.organisation@educationleeds.co.uk. Extra copies of this booklet and response form are available at: www.educationleeds.co.uk/schoolorganisation. All responses will be reported to a meeting of Leeds City Council's Executive Board in March 2011.

Responses must be received by 4pm on Friday 18 February 2011.

Questions relating to the proposals

1. How much do you agree with the following statements? Please tick as appropriate.

1a) I agree with the use of the site next to Carr Manor High School for increasing primary provision.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know

1a) I agree with Carr Manor High School changing its age range to include some primary provision.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know

Please tell us more about your views and your reasons for them.

Continued overleaf

Please tell us more about your views on this proposal (continued)

2. Have you found this booklet useful?

How could we improve the booklet?

Yes No

3. Have you found the consultation process useful?

How could we improve the consultation process?

Yes No

Your personal details (if you want your response to be formally acknowledged)

Name:

Address:

Email address:

Which school are you associated with?

- | | | | |
|--------------------------------------|-----------------------|--------------------------|-----------------------|
| Parent/carer of present pupil(s) | <input type="radio"/> | Member of staff | <input type="radio"/> |
| Parent/carer of primary school child | <input type="radio"/> | Local resident | <input type="radio"/> |
| Other adult relative | <input type="radio"/> | Elected member | <input type="radio"/> |
| Pupil | <input type="radio"/> | Community representative | <input type="radio"/> |
| Governor | <input type="radio"/> | Other | <input type="radio"/> |

Data Protection Act 1998

Under the terms of the Data Protection Act 1998 we must inform you of the following. Education Leeds and Leeds City Council are seeking your views to help inform the decision on this proposal. Your personal information will be used only for this purpose, and may be shared with other agencies who are involved in the consultation, however only to address any issues you raise. If you do not wish to provide personal details your views will still be considered, but we will not be able to acknowledge your response personally.

Please send your reply to: The Chief Executive, Education Leeds, FAO School Organisation Team
10th Floor West, Merrion House, 110 Merrion Centre, Leeds LS2 8DT

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Public meeting

Leeds City Council is consulting on a proposal to create additional primary provision in the Meanwood area from September 2012 to be run by Carr Manor High School

Public meetings will be held to give you a chance to find out more about the proposal and have your say on:

<p>Carr Manor High School Carr Manor Road, LS17 5DJ</p>	<p>Wednesday 26 January 2011 at 6pm</p>
<p>Carr Manor Children's Centre Carr Manor Road, LS17 5DJ</p>	<p>Tuesday 25 January 2011, 9am and Thursday 27 January 2011, 2pm</p>